

**City of Pillager
City Council Meeting Minutes
May 12, 2015**

Mayor Van Hal called the regular meeting to order at 6:40p.m. The pledge of allegiance was said. Council Members present were Leroy Smith, Clarence Voitalla, Paul Odenthal and Bret Mattheisen. Guests at the meeting were Steve Hall, Jim Kramer, Gary Handlos, Donna Klimek, Randy Lee, Cindy Barnett, Jamie Hauge, Louann Eppelsheimer, Paul Wickham, Amy Hutchinson, Steve Johnson, Mark Eppelsheimer, Norman Rohl, and Pamela Withage. Staff present was Terri Wickham and Craig Boyer.

Steve Hall Range Control Officer in charge from Camp Ripley presented to the Council the activities at Camp Ripley for the 2015 summer. Camp Ripley is used by many different organizations, as well as holding different hunting activities for the veterans and community members. The public is invited to their community days to check out the facilities at Camp Ripley.

Donna Klimek from the Cass County Ag Society requested a temporary 3.2 liquor license for two days during the Pillager Fair. The license dates will be July 10 and 11. **Motion by Council Smith to approve the Temporary 3.2 Liquor License application for the Cass County Ag Society for July 10 and 11, second by Council Odenthal, motion carried unanimously.**

Visitor Form: No comments

Council Smith made a motion to approve the March and April minutes as corrected, second by Council Voitalla, Motion carried unanimously.

Motion to approve the April expenses by Council Voitalla, second by Council Smith, motion carried unanimously.

Motion by Council Mattheisen to appoint Paul Odenthal to the City Council, based on the City Council vote at the April Meeting, second by Council Smith, motion carried, with Council Odenthal abstaining.

Clean up day is May 16 from 8-11.

Snow Plow Policy needs to be brought back to Council for approval. Remove the word not from the policy to read "more than 3 inches". **Motion by Council Mattheisen to strike the word not, seconded by Council Smith motion carries unanimously.**

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Letter from the Attorney regarding the feed store condemnation was in the packet. **Motion by Council Odenthal to remove the building as soon as legally possible, second by Council Smith, motion carried unanimously.**

Remove water rates from agenda until completed data is ready.

Financials should be complete and ready by the June meeting.

Mayor's report: Mayor Van Hal apologized to Staff regarding a couple of items that were done incorrectly, that she wasn't aware of in the Statutes. She would like an update on the office staffs hours and the doctors slip. Most days we are open until 4:00 pm. Jan will be on vacation until June 17 and there may be some hours that are not covered. Things are getting done as fast as the staff can catch up and we have not heard of any specific issues at this time.

We had a TIF payment due and Chris was authorized to send to a letter to Riverside informing them that this would be handled as soon as the City Administrator was back to work. Mayor asked for an update, and at this time, we do not have the information required from Riverside and when we do, the payment will be made. Riverside is communicating with Ehlers and the City to get this completed. The amount due is approximately \$30,000.

The ball fields have been staked off for information only. Council Odenthal asked how the City is going to pay for this. Mayor Van Hal stated we are not.

Initiative Foundation has a Thriving Community Grant. Mayor Van Hal recommended we partner with the Pillager Family Center on this grant. There was no council approval or action on this item.

NJPA contract- we don't have enough technology to warrant a partnership here. When Council does the budget they will look at updating our older computers.

The Lions Club donated a flag and flagpole to the City. It will be located at the City Park on the corner of State Hwy 210 & County Road 1 South. They hope to have this up by Memorial Day.

Ed Carlson had a fire and is looking to rebuild. There is a State Statute that allows rebuilding on the same foot print of a building destroyed by fire within 18 months. The previous building was encroaching on City right of ways. **Motion by Council Smith to approve the site plan for Mr. Carlson that was presented to the Council, second by Council Mattheisen motion carried.**

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Administrator Wickham went to the Emergency Management Plan meeting with Kerry Swenson from Cass County. Jan and Terri have been working on this with Kerry for the past couple of years. This is the County Plan and we will need to update our plan along with the County Plan.

EDC report is in the packets. The City is working with Scott Wilson from the HRA on the Small Cities Grant Application.

Motion by Council Mattheisen to approve the On/Off Sale Liquor License for the Huntin' Shack and KC's Uptown Saloon, and the Off Sale License for Woby's Inc. second by Council Odenthal, motion carried.

The Mayor presented the resignation letter from Officer Tavaras. Mitch has been with the City of Pillager for 5 years and will be missed. **Motion by Council Mattheisen to accept the resignation of Officer Tavaras as of May 31, 2015, second by Council Voitalla, Motion carried unanimously.**

Mayor Van Hal would like to know if Chief Youngblom has a plan to replace Officer Tavaras. Chief Youngblom had a job posting for Council approve. The Pillager School may be looking for a liaison officer. Mayor Van Hal stated the Superintendent is open to this idea.

Motion by Council Smith to allow Council Mattheisen and Mayor Van Hal to meet with Chief Youngblom, to hire a police officer per the League of MN Cities hiring policy, second by Council Odenthal, motion carried unanimously.

We need to find two more people to the planning commission; this will be added to the summer letter being sent out the end of June.

Motion by Council Mattheisen to approve the bills as presented, second by Council Voitalla, motion carried unanimously.

Motion by Council Smith to adjourn the meeting, second by Council Odenthal, motion carried unanimously.

Mayor Sue Van Hal-Mayor

Admin/Clerk Terri Wickham